

# Stallholder information - Strand

The following information is provided to inform Stallholders on how to get to the Market, how to ensure a smooth set-up and pack-up of the Market, and to advise Stallholders of their responsibilities while loading and unloading and where to park their vehicles during Market Trading Hours.

## Trading Days and Hours

The first Friday of the month between May and December from 5pm to 9.30pm

## Site Sizes

Standard open sites, in the middle of the Market venue, non-walkway, non-gazebo sites, are all 3m deep x 4m wide

Standard gazebo sites, as indicated on the Market map, are all 3m deep x 3m wide

Premium sites around the outside of the Markets area, other than Food Vendor sites, are 5m deep x 4m wide, and premium walkway sites in the middle are 4m wide by 3 m deep. Food vendor sites, as indicated on the Market map, are all 4m deep x 5m wide.

## 4 Site Fees (GST included)

Standard stallholder sites are the central sites other than premium walkway sites, and other than gazebo sites.

Premium stallholder sites are the outside sites other than food vendor sites, and inside walkway sites (i.e. sites on the ends of the rows).

Prices are as follows:

Standard Site (with own P/L insurance) - \$45.00

Premium Site (with own P/L insurance) - \$55.00

Standard Site (no P/L insurance) \$50.00

Premium Site (no P/L insurance) \$60.00

Food Vendor Site (must have own insurance) - \$135.00

A Site Fee paid in respect of a date may only be transferred to another date at the discretion of the Manager.

**a copy of insurance must be on display.**

## Payment of Site Fees

Site fees must be paid two (2) weeks prior to the market or at the time of booking if within the two (2) week period.

## Refunds and Credits

Site fees will be credited to a future booking only if cancelled by 2pm on the Tuesday prior to the Markets.

In cases of extenuating circumstances site fees may be credited if cancellation is advised either by phone or email by 10am on the day of the market. This will be at the Manager's discretion.

Site Fees are not refundable, and credits must be traded out.

No credits or refunds are issued in the case of bad weather.

## Equipment to be Supplied by Stallholder

Tables, chairs, battery operated lighting and display equipment.

Low noise low emission fuel generators are only permitted in outside and food vendor sites.

Gazebos, umbrellas, and shade structures in the middle area of the market to avoid shading adjoining stalls and public walkways it strongly recommended to remove the roof of the gazebo.

## Set Up and Pack Up Times

For both set up and pack up, your vehicle is permitted to be on Strand Park for a maximum of 20 minutes to unload and load.

Your vehicle must be parked to ensure clear access is available to passing vehicles

### **Set up**

General stallholders may commence set up from Noon on the day of the market. Food vendors may set up from 8am.

### **No vehicles are permitted to enter the market site after 4.00pm**

All vehicles must have left the market site by 4.30pm

### **NO STAKES TO HOLD DOWN GAZEBOS WATER WEIGHTS OR SAND BAGS MUST BE USED**

### **Pack up**

Food vendors may enter market to pack up at 9.30pm

General vendors may enter market to pack up at 10pm

## Eligible Products

Arts, craft, jewellery, home wares, exotic items, designer fashions, home baking, fresh produce and much more. A limited number of food sites are permitted.

## Unacceptable Products

Products that in the Manager's reasonable opinion are not appropriate to be sold at the Market, and include goods bearing registered trademarks, which are not genuine products; items and services of an 'adult' nature which are not suitable for a public forum; 2<sup>nd</sup> hand/bric-a-brac, items associated with the illegal use of drugs; and items not in accordance with the relevant Australian Standards; and other items notified by the Manager to a Stallholder from time to time.

## Exceptional Weather Conditions

The Manager reserves the right to cancel the entire Market if it is deemed that damage will be caused to Strand Park as a result of recent weather.

## Access to Power

All stallholders, **including food vendors**, are required to supply their own power if required.

Food vendors and stallholders in the outside sites only are permitted to use low noise, low emission fuel generators, situated behind their sites in non-public access areas. All leads on the ground must be marked to avoid trip hazards.

Fuel generators are NOT permitted in standard or gazebo sites. We recommend DC LED lighting powered from sealed cell batteries.

All AC electrical equipment must be tested and tagged before being used in the Market.

## Parking

Stallholder parking is available in Eyre St, and some areas of Landsborough St and Kennedy St. Parking within the area surrounding Strand Park bounded by these streets is not permitted.

Stallholders MUST park in areas designated in the Traffic Control Plan. Failure to do so is a major breach of the Stallholder's obligations and the Manager reserves the right to refuse the offending Stallholder permission to occupy a Site at the Market on the day of the infringement and on any future date.

Please refer to the Traffic Control Plan for more information

## Vehicles

Stallholders must comply with local traffic rules and regulations on the public roads and in areas in the immediate vicinity of the Market and must not park illegally, double park in traffic lanes, park in driveways, queue across traffic intersections, undertake illegal U turns or traffic manoeuvres, or otherwise hinder traffic in the streets surrounding the Market during set up or pack times

No vehicle can remain inside the market site during trading hours unless the Manager grants permission.

Stallholder vehicles can enter the Market to pack up only after the Manager has removed the Market barriers, or otherwise signalled that vehicle access is allowed.

No vehicles are to be driven on the footpath.

Please refer to the Traffic Control Plan for more information.

## **Location**

The Market is held in Strand Park, which is located on The Strand between Stuart St and Kennedy St, North Ward.

At certain times of the year also on the promenade directly outside Strand Park.

## **Entry**

The entry point for vehicles is on the Rockpool side of Strand Park opposite the Police Beat station. Stallholders should approach the park from the Rockpool end as there is no access from the other direction.

Stallholders on the promenade will also enter from here and proceed around the market through a section between food vendors (under the sign SS) and then proceed either left or right on the promenade depending on where their site is.

## **Vehicle Access**

Stallholders may access the site from Noon

Food vendors may access the site from 8am

NOTE: There is NO vehicle access after 4pm and before 9.30pm.

This is strictly to allow volunteers to finalise setting up of tables and chairs and to allow them to pack away before vehicles enter the area.

## **Car Parking**

All Stallholders must ONLY park in approved locations.

Street parking is NOT PERMITTED on the Strand, Landsborough St, Mitchel St, Stuart St, Burke St, and Kennedy St as shown on the map below.

No stallholder Parking in shaded streets

Strand Park Markets area



Stallholders found breaching the parking regulations may have their Permit to Trade withdrawn

## Set Up and Pack Up Rules

### Set Up

1. Drive onto Strand Park
2. Park as close as possible to your site whilst ensuring a clearway remains
3. Unload – NO SETTING UP
4. Drive out of market and park in designated car park
5. Set up your stall

### Pack Up

1. Pack Up Completely
2. Drive onto Strand Park
3. Park as close as possible to your site whilst ensuring a clearway remains
4. Load Up
5. Drive out of market

**Vehicles are permitted to remain on Strand Park for a maximum of 20 minutes to load/unload**

All vehicles must be off site by 4.30pm prior to commencement of market and by 11pm at close of market

**Only one vehicle per stall is allowed on Strand Park at any one time**

Vehicles **ALWAYS** give way to pedestrians

Stallholder vehicles can enter the Market to pack up only after the Manager has removed the Market barriers, or otherwise signaled that vehicle access is allowed. No vehicles are to be driven on the footpath. If any stallholder is found to be removing the barriers and entering Strand Park before the permitted time will not be allowed to trade at future markets.

## **Traffic Flow**

Stallholders **must** ensure a continuous flow of traffic is possible when parking to load/unload

All vehicles **must** travel no faster than 5kph whilst on Strand Park

All vehicles **must** have hazard lights on whilst on Strand Park

Direction of travel on Strand Park, is one way from Rockpool to Watermark

All vehicles must obey any traffic signals, electronic or manual, when entering or exiting the Market.